

Outdoor Program Trip Leader Qualifications And Responsibilities:

Length/ Intensity of Trip	Moderate (Class ‘C’ Trips)	Medium (Class ‘B’ Trips)	High (Class ‘A’ Trips)
Required Certifications And Training	<ul style="list-style-type: none"> • CPR Certification • First Aid Certification • Attended OP Leader training Wknd or equivalent experience 	<ul style="list-style-type: none"> • CPR Certification • First Aid Certification • Attended OP Leader training Wknd or equivalent experience • Participated in an OP Trip 	<ul style="list-style-type: none"> • CPR Certification • First Aid Certification • Attended OP Leader training Wknd or equivalent experience • Participated in an OP Trip
Primary Leader Responsibilities	<ul style="list-style-type: none"> • Complete all tasks listed on the “Primary Leader Duties” in the OP Staff Manual 	<ul style="list-style-type: none"> • Complete all tasks listed on the “Primary Leader Duties” in the OP Staff Manual 	<ul style="list-style-type: none"> • Complete all tasks listed on the “Primary Leader Duties” in the OP Staff Manual
Co-Leader Responsibilities	<ul style="list-style-type: none"> • Menu planning, food purchasing, & repackaging • Preparing equipment • Assist with equipment clean-up & check-in • Group instruction & leadership • Assist in driving 	<ul style="list-style-type: none"> • Menu planning, food purchasing, & repackaging • Preparing equipment • Assist with equipment clean-up & check-in • Group instruction & leadership • Assist in driving 	<ul style="list-style-type: none"> • Menu planning, food purchasing, & repackaging • Preparing equipment + Assisting with equipment clean-up & check-in • Group instruction & leadership • Assist in driving
Supervisor’s Responsibilities	<ul style="list-style-type: none"> • Pre & Post-trip meeting with leaders • Establish goals and objectives of the trip • Ensure proper logistics of trip 	<ul style="list-style-type: none"> • Pre & Post-trip meeting with leaders • Establish goals and objectives of the trip • Ensure proper logistics of trip 	<ul style="list-style-type: none"> • Pre & Post-trip meeting with leaders • Establish goals and objectives of the trip • Ensure proper logistics of trip
Primary Leader Compensation	\$120 Stipend for weekend trips	<ul style="list-style-type: none"> • Paid 8 hours per day at established pay rate while driving and trail days. 20 hours for trip prep and follow-up(freshman trips receive 8 hours of prep) 	<ul style="list-style-type: none"> • Paid 8 hours per day at established pay rate while driving and trail days. 20 hours for trip prep and follow-up
Co- Leader Compensation	Free trip and OP Hat or T-shirt	Free trip and OP Hat or T-shirt	<ul style="list-style-type: none"> • Paid 8 hours per day at established pay rate while driving and trail days. 20 hours for trip prep and follow-up