

REQUEST TO REGISTER FOR BIOLOGY 3996. INTERNSHIP IN BIOLOGY

Biology 3996, Internship in Biology, is a course arranged between a student, a faculty member and an employer involving work in a special field of Biology. Departmental approval to register for the course will be based on the information submitted on this form. As a student you must be making satisfactory progress towards a degree before your request can be considered.

TO THE STUDENT: Complete this form, obtain the signatures of your advisor, faculty sponsor, and your employer. Submit the completed form to the Biology department Secretary to be routed to the Biology Curriculum Committee Chair. If approved, you will be notified. This request should be turned in at least two weeks before the start of the semester in which you desire to take Biology 3996. Only in exceptional circumstances will request to register for Biology 3996 be granted after the second week of the semester. YOU MUST SUBMIT A CURRENT TRANSCRIPT WITH THIS REQUEST. IN THE ABSENCE OF A TRANSCRIPT NO ACTION WILL BE TAKEN.

BACKGROUND INFORMATION:

Student Name _____ ID Number _____

Major _____ Minor _____ Total Credits Completed _____

Email _____ Phone _____

Semester and year for which registration is requested _____

Number of 3996 credits to be taken _____ (Note that a maximum of 1 credit may be applied towards a Biology Major or Minor or Cell Biology Major)

Have you taken 3996 before _____ If so, when _____ # of credits taken previously _____

COURSE INFORMATION:

Describe your role in the planning and carrying out of the work involved in this internship.

What types of written reports or manuscripts will you be required to submit?

How and by whom will your work be evaluated?

Approximately how many hours per week will be spent on this project assuming that the work will be done over the entire semester _____ (Note that a total of 100 hours must be expended for one credit)

Attach a one-two page description of the proposed internship, include the nature of the work experience and methodologies you will be using.

APPROVED BY:

Advisor _____ Date _____

Faculty Sponsor _____ Date _____

Employer _____ Date _____
(if different from Faculty Sponsor)

Biology Curriculum Committee _____ Date _____