

## REQUEST TO REGISTER FOR BIOLOGY 3994: Undergraduate Research

Biology 3994, Undergraduate Research, is a course arranged between a student and a faculty member involving research in a special field. Departmental approval to register for the course will be based on the information submitted on this form. As a student you must be making satisfactory progress towards a degree before your request can be considered.

**TO THE STUDENT:** Complete this form, obtain the signatures of your advisor and supervisor/sponsor, and submit to the biology department secretary to be routed to the Biology Curriculum Committee Chair. If approved, you will be given an override number to register for the course which can be picked up in the biology department office. **This form should be turned in at least two weeks before the start of the semester. You must submit a current transcript with this request. In the absence of a transcript this form will be returned to you.**

### BACKGROUND INFORMATION

Student Name: \_\_\_\_\_ ID Number: \_\_\_\_\_

Major: \_\_\_\_\_ Minor: \_\_\_\_\_ Total Credits Completed: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

Semester and year for which requested: \_\_\_\_\_

Number of 3994 credits to be taken: \_\_\_\_\_ (Note that a maximum of 4 credits may be applied towards a Biology major or minor or Cell Biology major)

Have you taken 3994 before? \_\_\_\_\_ If so, when? \_\_\_\_\_

# of credits taken previously: \_\_\_\_\_

What was the title of your previous study? \_\_\_\_\_

### COURSE INFORMATION

Which texts, journal articles, or other readings will be required (give examples)?

What types of written reports or manuscripts will you be required to submit?

How and by whom will your work be evaluated?

Approximately how many hours per week will be spent on this project assuming that the work will be done over the entire semester? \_\_\_\_\_ (Note that 3 to 4 hours per week for fifteen weeks is considered minimum for each credit taken)

**TO BE COMPLETED BY FACULTY SPONSOR OR RESEARCH SUPERVISOR**

Comment on the student's ability to carry out the proposed project.

Describe your role in planning and carrying out the student's project.

If you have had any past experience supervising this student on a research project, describe the student's work and how it differs from the proposed project.

**Please attach to this request a two-three page description of the proposed research problem. Your comments should include the current state of knowledge associated with this problem, the specific objectives of your study, what methodologies you will employ, and the timelines for your study. Your research supervisor must initial and date the attachment.**

**APPROVED BY:**

Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

Research Supervisor: \_\_\_\_\_ Date: \_\_\_\_\_

Biology Faculty Sponsor: \_\_\_\_\_ Date: \_\_\_\_\_  
(If different from Research Supervisor)

Biology Curriculum Committee Chair: \_\_\_\_\_ Date: \_\_\_\_\_