



GISL POLICIES

AUTHORIZED USERS

The lab is open to all students in GIS related courses, faculty, and other students with permission of the GISL coordinator. Please do not abuse the privilege of using this facility. An access card and GISL windows account are needed to use the resources in GISL.

LAB HOURS

6:00am – 2:00am daily

DATA STORAGE AND BACK-UP

The alteration of the desktop and applications is not allowed on these workstations. If you have any recommendations for desktop icons, images or applications, please contact Stacey or Steve.

Do not store any files on the C: drive. These files may be deleted without notice. Workstations will be reset each evening to their original state. You are responsible to back-up all of your data each time you use a machine. If you need assistance with this, or are running out of space in your personal directory, please see Stacey or Steve.

Lock your computer when leaving the room, and make sure to logout when you leave for the day.

PLEASE DO NOT TURN MACHINES OFF

PRINTING

Printers are for GIS course and project related work only. Please use the printers responsibly. Charges may apply for non-GIS course work.

SHORT BREAKS OR LEAVING THE LAB

Lock the computer when leaving the room and make sure the door is closed and locked at all times. Please enjoy food outside of the lab, and only bring drinks in non-spill containers. Please DO NOT open the windows if the air conditioner is on. If windows are opened, always be sure to close them when you leave the room

PLEASE RETURN YOUR ACCESS CARD AT THE END OF EACH SEMESTER

PROBLEMS? / QUESTIONS? please contact

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Steve Graham, steveg@d.umn.edu 726-6081