

# UNIVERSITY OF MINNESOTA

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Date: October 9, 2008

To: Chancellor Martin

Cc: Rick Leino, Ben Clarke, Randy Hicks, Mahjoub Labyad, George Trachte, Brian Vetter, George Trachte, Christina Gallup, Grant Anderson

From: Mahjoub Labyad, Public Health Specialist, Env. Health and Safety Office

Subj.: May 9, 2008 UMD Radiation Protection Advisory Committee (RPAC) Meeting Minutes

Meeting was called to order at 11:05 a.m. in 250 Pharmacy.

Present: Grant Anderson, Andy Astelford, Christina Gallup, Randall Hicks, Liz Houser, Mahjoub Labyad, Rick Leino, George Trachte, Brian Vetter.

- Introduced Liz Houser new University wide Health Physicist-graduate of UW-Madison. Dr. Trachte asked her not to “Badger” us.
- Approved minutes from previous meeting.
- Dr. Anderson will put together a note from the committee thanking BMBB and Julie Smith for their service to the radiation users at UMD.
- Discussed role of Julie Smith as she is now trained for disseminating radioactive materials. Radiation protection will talk to the vendors to get UMD delivery times early in the day. Vendors will have couriers deliver early in the day...first drop off.
- Mahjoub will be back-up delivery address (13 Darland) if an emergency occurs and Julie can't receive.

## **Radiation Protection Report**

- 13 labs inspected. No food or security violations.
- Provided refresher training for all labs.
- Overall a good trip to Duluth. All labs passed inspection.
- No radioisotopes on the Blue Heron this summer but the shop was inspected and passed inspection. Users were also given the performance refresher training.
- Visited Tower Soudan Physics Group.

## **Additional Lab Surveys**

XRF (Erik Brown)  
XRD (V. Nemkin)  
Health Service (X-ray)  
New SEM (93 LSci)  
New Physics-seated sources-(Jon Maps)

### **New Business**

- Point of information-U of M inspected by Minnesota
- Dept. of Health-in January for first time. Received a notice of violation for 8 minor violations all corrected =successful inspection
- Will likely inspect UMD this year-hopefully will let us know in advance
- UMD investigators to make sure records and security are up to date.
- Dept. of Health may test security by trying to talk themselves into a lab.
- Dr. Gallup requested radiation protection talk to Facilities Management to remind custodians to not allow people into labs

Meeting Adjourned at 11:40 a.m.-May 9, 2008