

Transfer course evaluation

Student—Complete this section. Use Adobe Reader software, not a Web browser, to ensure privacy of your information. Place the cursor in a field and type.			
Student last name	First	Middle	
Student ID number	U of M e-mail _____@d.umn.edu		
Name of college or university where you took the transfer course to be evaluated			
Location of college or university where you took the course			
Transfer course to be evaluated			
Course subject area	Course number	Course title	
To request a specific UMD course equivalency, complete below and attach the course syllabus or outline. For a writing course, include a copy of your most substantial research paper from the course. If you are not requesting a specific course equivalency, leave blank.			
Subject area	Course number	Course title	
Complete this section to request credit toward a Liberal Education category (subject to approval by the Vice Chancellor for Academic Administration).		Liberal Education Category 1-10 Category _____	Cultural Diversity credit <input type="checkbox"/> Yes <input type="checkbox"/> No
			International Perspective credit <input type="checkbox"/> Yes <input type="checkbox"/> No
Please check the statement which describes your student status, and return the form to the place indicated:			
<input type="checkbox"/> An international student : return this form to the Transfer Specialist, 139 Darland Administration Building, 1049 University Drive, Duluth MN 55812-3011			
<input type="checkbox"/> A prospective student : return this form to Transfer Specialist, 139 Darland Administration Building, 1049 University Drive, Duluth MN 55812-3011			
<input type="checkbox"/> A currently or previously registered UMD student : Return this form to your collegiate unit (check one below)			
<input type="checkbox"/> College of Education and Human Service Professions, 120 BohH, 1207 Ordean Court, Duluth MN 55812-3010			
<input type="checkbox"/> College of Liberal Arts, 310 KPlz, 1208 Kirby Drive, Duluth MN 55812-3095			
<input type="checkbox"/> Labovitz School of Business and Economics, LSBE 111A, 1319 Kirby Drive, Duluth MN 55812-3002			
<input type="checkbox"/> School of Fine Arts, 120 Montague, 1211 Ordean Court, Duluth, MN 55812-3012			
<input type="checkbox"/> Swenson College of Science and Engineering, 140 Engr, 1303 Ordean Court, Duluth MN 55812-3025			

Department—Complete this section and return the form to the office checked above.	
Does this course transfer to UMD for credit? <input type="checkbox"/> No <input type="checkbox"/> Yes (This course recommendation will apply to all students, unless noted in the Comments/notes section.)	
UMD subject area and course number	
OR	
Elective course (UMD subject area and appropriate course level pseudo number, i.e., ENGL 1xxx, MATH 2xxx, etc.)	
Comments/notes:	For units requiring this information: Accredited program? <input type="checkbox"/> Yes <input type="checkbox"/> No
Reviewer name	Date reviewed
Department signature	Date signed

VCAA—Approval of Liberal Education credit	
Approved as Liberal Education course?	<input type="checkbox"/> Yes Category _____ <input type="checkbox"/> Cultural Diversity <input type="checkbox"/> International Perspective <input type="checkbox"/> No
VCAA signature	Date signed
Comments/notes (optional)	

OFFICE USE	Date notification sent to student _____	Updates: APAS _____	DARS _____	TES _____
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