

Transfer Course Evaluation

Student: Submit this form **ALONG WITH YOUR COURSE SYLLABUS** to your home college student affairs office (*locations listed at bottom*). The student affairs office will forward it to the department for review and will notify you of the decision via your UMD email account.

Student request (if applicable)

Student name UMD Student ID# UMD email address @d.umn.edu

Student's college: CEHSP CLA LSBE SCSE SFA Date submitted:

Transfer course information

College or university where course originated Location

Department Course number Course title # of credits

Requesting course to be considered as equivalent to the following:
(If not requesting a specific UMD course equivalency, please leave this section blank)

Department Course number Course title

Requesting course to fulfill the following Liberal Education category:
(Leave blank if not applicable)

To be completed by department reviewing the course

1a This course does not transfer to UMD for credit (*skip to #5*)
 or

1b **Course is equivalent to the following:**

Department Course number Course title

(If course is approved as an elective, please list course number 1999, 2999, 3999, etc. as appropriate for the level)

2 Dept supports as Lib Ed course:
 No Yes - category:
(Subject to VCAA approval below)

3 This course is approved:
 for all students
 for this student only

5 Notes/Comments (optional)

6 Reviewer name Department Date reviewed

4 *To be completed only by those units requiring this information:*
 Accredited program Yes No

Signature(s)

Department Head signature _____ Date signed:

Department: Please return to collegiate student affairs office as indicated below

VCAA signature (for courses approved to fulfill a Liberal Education category) _____ Date signed:

For student affairs use only

Copy/notification sent to: Registrar's Office Student Date processed: