



Partial Substantial Completion Inspection 5

**RE: Kirby Plaza  
University of Minnesota - Duluth  
Duluth, MN  
Project No. 522-00-1377**

Date: January 16, 2004

Present: John Kessler – UMD  
Charlie Sundberg - JWC  
Dave Berg - JWC  
Russell Betts – KOA

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**Balcony 3006:**

1. West of elevator door frame, install caulking at interface of floor tile and elevator door frame.
2. West of elevator door, provide plate over outlet box on south wall of Balcony.
3. West of elevator door, tape screw hole in sheetrock soffit and repaint accordingly.
4. Apply sealant around frame edge at ceiling access panel.
5. Above wall sconce near elevator, clean up debris on vertical wall surface and repaint accordingly.
6. Dress up interface of wall with ceiling along south wall near edge of Balcony.
7. At south end of Balcony where tile interfaces vaulted ceiling, explore options for closing off top joint of tile.
8. Re-caulk interface of tile and vertical soffit at south end of Balcony.
9. Clean grout off of bottom glass rail receiver.
10. Clean top handrail of glass rail.
11. Remove pallet of floor tile for Mechanical Room stair from Balcony.
12. Touch up paint around base of columns.
13. Clean debris from glass rail panel; check entire length of panel.
14. Touch up paint along north wall at interface of base and wall.
15. The thermostat cover located south of University of Seniors is not square.
16. Clean light globes on all fixtures.
17. Remove Emergency Exit Only sign on southeast wall of corridor across from University for Seniors. Repaint wall accordingly.

18. Complete installation of roll-up doors. Remove temporary key from wall control.
19. Replace missing ceiling tile at Balcony.
20. Provide switch cover near Door 3004 to stairway.
21. Repaint Door 3004 and frame to stairwell.
22. Provide bead of sealant around interface of door frame to wall.
23. Reapply bead of sealant to top of tile at interface of steps near the doors to Rafters.
24. Clean paint off of tile base at Stairs/Ramp 3005.
25. Apply blank cover over former door holder location at west wall of Ramp 3005.
26. Touch up scratch on north face of Doors 3002 into Rafters - both sides.
27. Contractor to dress up all base at interface of base with wall.
28. Clean handrail at Ramp 3005.

### **Rafter's 3000**

1. At north window, finish grouting at interface of tile and floor.
2. Check all window wells for caulk joint between floor and base.
3. Wash tile on top of brick wall caps.
4. Clean window frames and wash windows.
5. Add second coat of paint to walls in Alcove.
6. Repaint all of ramp walls.
7. On the west side of the ramp, finish caulking.
8. On both sides of ramp, finish joint between floor and wall tile.
9. At south end of ramp, caulk joint between tile and brick interface.
10. Repaint window frames surrounding glass block where required.
11. Apply bead of sealant to interface of plaster soffit at existing Doors 3001 to Kirby Student Center.
12. Apply a cover over outlet box on west wall of ramp.
13. Install smoke detectors.
14. Above platform sound stage, move extra wire into pull box and secure.
15. Finish painting and touch up paint on rail to sound platform.
16. Above ceiling spaces, paint chrome-colored flecks that were installed after the lights were installed; various areas.
17. John Kessler to coordinate installation of backdrop curtain at front of space and connections to motorized projection screen.
18. John Kessler to check with Neale Roth on University work in Rafters.

19. Contractor to notify Kevin Claus to remove excess folding partition fabric from storage alcove.
20. Clean paint and debris off of track for folding partition. Also, clean faces of rubber sealers on folding partition.
21. Where are the handles for the folding partition?
22. Install receiver at floor for flush bolt on the inactive leaf into storage room Doors 3003 & 3003a.
23. Install base on all walls in north Storage Room 3003.
24. Install grout at interface of frame with floor tile along west side of Doors 3003a.
25. John Kessler to talk to Neale Roth about placement of stage lighting and coordinate with electrical to install light fixtures.

### **Back Storage Room 3000a**

1. Apply second coat of paint to walls.

### **Balcony Display Areas**

1. Floor needs general cleaning.
2. Apply second coat of paint on door frames and railings at balcony.
3. Clean debris out of light troughs.
4. Apply final coat to door frames leading into balcony area.
5. At south balcony area, adjust connector to light track as required so it flushes out.
6. Install sealant and backer rod at top of bent metal plate.

### **GENERAL**

- Clean all window frames, remove screens where necessary.
- In alcove between ramp and east wall, finish caulking at base-floor interface, top of base, etc.
- Install outlet covers throughout Rafters area.
- Repaint door frames as needed.