

Group Study Room

Policy Statement

The Group Study Rooms are for use by UMD students for studying.

Approved ancillary uses of the Group Study Rooms are occasional faculty/staff meetings.

Exceptions to the intended uses of the Group Study Rooms will be considered on a case-by-case basis. Requests should be addressed to the Library Director or his designee.

Users of the UMD Library are expected to behave in a manner consistent with the Student Conduct Code, the University of Minnesota Board of Regents Code of Conduct, and prevailing community standards.

Rules

In support of this policy, the following rules are included:

1. Each Group Study Room is checked out for **three hours** and may be **renewed once**, if the room is not booked by a different user. **During finals week and the weekend preceding finals week, no renewals are allowed.**
 2. Only designated study rooms may be reserved in advance. The remaining rooms are available on a first-come, first-served basis.
 3. A Group Study Room may be booked up to **one month in advance**. An individual may not have more than 5 pending bookings at one time. Only one booking per day per person is allowed.
 4. Rooms are not to be used for regularly scheduled classes or regularly scheduled meetings.
 5. The key must be picked up within 15 minutes after the time for which the room was reserved. After that time, the reservation is void and the room may be checked out to a different person.
 6. Fines are assessed at \$1/hour when the key is not returned on time.
 7. When a key is lost or not returned, the individual who charged out the room is responsible for replacement costs.
 8. Circulation staff will not supply the names of individuals who have checked out Group Study Rooms.
 9. The following activities are not allowed in the Group Study Rooms: painting, practicing music, eating, partying, using tobacco, holding office hours, classes, or recruitment sessions, or activities that are disruptive to others.
 10. Behaviors that will result in expulsion from a Group Study Room include, but are not limited to:
 - Disruptive behavior
 - Threatening behavior
 - Vandalism
 - Failure to adhere to the Library's Food, Drink, Tobacco policy
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Enforcement

People who are engaged in activities not allowed in the Group Study Rooms (see Rule 9) or inappropriate behaviors (see Rule 10) will be asked to vacate the Group Study Room, return the GSR key, and leave the Library.

Library employees are authorized to refer students who are uncooperative to the Student Conduct Code Coordinator. Library employees also are authorized to call Campus Police when people are uncooperative.

Approved by UMD Library Management Team
Date of approval: January 1, 2004

Endorsed by EPC Subcommittee on Information Technology and the Library
Date of approval: December 8, 2003