

**Swenson College of Science and Engineering  
Student Travel Funding Request**

Funding is provided by generous annual gifts from alumni and friends of the Swenson College of Science and Engineering. **This form must be typed. We will not accept hand written requests.** This form must be submitted prior to travel with appropriate signatures. Travel must be associated with presenting research or accepting awards. Funding will not be provided for course work or special training. A student can only receive funding once in their tenure at UMD.

Student Name \_\_\_\_\_ Phone \_\_\_\_\_

Email \_\_\_\_\_ Department \_\_\_\_\_

Research Advisor \_\_\_\_\_

Undergraduate Student Year in School \_\_\_\_\_ Graduate Student -  Masters  PhD

Amount requested (up to \$400) \$ \_\_\_\_\_ Total Anticipated Cost of Travel \$ \_\_\_\_\_

Other sources of funding \_\_\_\_\_

**Purpose of Travel:**

Signature of Student \_\_\_\_\_

**For Undergraduate students:**

Signature of Department Head \_\_\_\_\_

**For Graduate students:**

Signature of Director of Graduate Studies \_\_\_\_\_

**Please return to Tricia Bunten, SCSE Deans Office, 140 Engr Bldg**

**Office Use Only:**

Date Received \_\_\_\_\_

Approved on \_\_\_\_\_ Approved or Denied by (initials) \_\_\_\_\_

Denied on \_\_\_\_\_ Explanation \_\_\_\_\_

Notification to students \_\_\_\_\_

Fund transfer to EFS # \_\_\_\_\_ Date \_\_\_\_\_