Minutes of the SCSE Assembly Meeting  
Spring Semester 2013

1 May 2013  
Chem 200  
3:00 p.m.

Order of Business

1. Minutes of the Fall Semester 2012 Assembly meeting were approved.

2. Executive Committee Report – Julie Etterson  
The Committee has been meeting once per month. It’s been a good group of people and we’ve gotten a lot accomplished. We worked very hard to update the SCSE Constitution and are glad that it has been approved 108 – 8 by Assembly members. Next year we will be working on a new Strategic Plan for the College.

   The new Constitution stipulates that Executive Committee (EC) members serve three-year terms, instead of the old two-year terms. This change in length of term for EC members will begin immediately: those members whose terms are up in June of 2013 & June of 2014 will have the option to remain another year on the committee. The positions of those members who choose not to serve another year will become the basis for a third round of members whose terms will expire in June of 2016.

3. Dean’s Report – James Riehl  
   Thanks to the Executive Committee members, and especially to Chair Julie Etterson, for all of their hard work. The College needs a vision for 2020, and he’s excited that the committee will be taking on this task.

   The Electrical Engineering degree has been accredited by ABET. An ABET accreditation review for all of our engineering programs will take place during fall semester 2015. The Dean will begin searching for one of our faculty members to take care of everything needed for this upcoming review.

   The Dean’s plans for a new Chemistry/Materials building are on a fast track: the building is on the capital-bonding list and the Dean has assembled a committee to come up with a pre-design. Once the pre-design is in place, he can begin raising money. The new building would be the first step in major changes he has planned for the department.

   One of our Chemistry graduates is a Nobel Prize winner. Brian Kobilka will visit UMD in the fall.

   The University budget is still unsettled. One sticking point is that we want to keep tuition costs down. The Colleges now have autonomy and don’t need to beg for every dime.

   We are currently conducting searches for 17 positions!

   This next year will be his last year as dean, a position he has held for 14 years. He will go back to Chemistry on phased retirement.

4. Associate Dean’s Report – Penelope Morton  
   Advisement is taking place later this year than in the past.

   We will likely see a 200-student increase in enrollment for next year.
The repeat policy has been interpreted to mean that a student can re-take a class only once. There is a means for students to petition this policy, or students may opt to take a similar class at a different college and transfer those credits to UMD.

5. **Assistant to the Dean’s Report - Janny Walker**

   The name of SCSE student affairs office has changed to SCSE Advising and Academic Services.

   The freshman class of fall semester 2013 will be approximately 740 students. We are now saying “no” to any new applicants.

   Registration will be done in late May and early June, which is much earlier than it’s ever been. This should allow us plenty of time to request any needed classes.

   UMD's recent Graduate & Professional School Fair was a huge success. 30 graduate & professional schools were represented, and students attended from all post-secondary schools in the area.

   Cue time has been reduced from three weeks to two.

6. **Development Director’s Report – Carrie Sutherland**

   $2,788,221 has been raised so far this fiscal year for the College. She expects to raise about $300,000 more by 30 June. The UMD campus has raised $11.5 million this year.

   We have distributed $1.3 million back to students.

   The Fast Start for Impact program will continue. 4 out of 5 students in the program are from SCSE.

   We have doubled our percent of giving in SCSE from 5% to 10%.

7. **Bilin Tsai** reported on the year’s activities of the Campus Change Committee:

   The Committee developed a survey that was sent to all faculty and staff. They learned a lot from the responses, and used the information collected from the survey to establish a baseline to measure from in the future.

8. **Dalibor Froncek** gave a short report on the year’s activities of the Executive Committee of the Campus Assembly. A number of other committee reports were submitted electronically and are included in the agenda packet for this meeting.

9. **SCSE Vision Statement – Julie Etterson**

   This statement will serve as a basis for elaboration as we consider how to achieve these goals. It will also be a starting point for the strategic plan work to be done next year.

   Motion to approve the Vision Statement, seconded, passed.

10. **Jiann-Shiou Yang** gave a rationale for the Electrical Engineering minor. Motion to approve the minor, seconded, passed.

11. **Awards:**

    Joe Gallian has been named a member of the Inaugural Class of Fellows of the American Mathematical Society (2013)

    UMD awards went to:

    - Lyle Shannon, Chancellor’s Award for Excellence in Teaching
    - Jennifer Liang, Outstanding Faculty Advisor Award
    - Steve Colman, Chancellor’s Award for Distinguished Research
SCSE awards went to:
  Nate Johnson, SCSE Young Teacher Award
  Debao Zhou, SCSE Young Teacher Award
  Chad Pierson, SCSE Teaching Award
  Pete Willemsen, Sabra S & Dennis L Anderson Scholar/Teacher Award

12. Janny Walker made a motion that, pending completion of all requirements, the students presented on the list attached to this meeting’s agenda be awarded by the Swenson College of Science and Engineering the degree of:
   Bachelor of Science
   Bachelor of Science of Chemical Engineering
   Bachelor of Science of Civil Engineering
   Bachelor of Science of Electrical Engineering
   Bachelor of Science of Electrical and Computer Engineering
   Bachelor of Science of Industrial Engineering
   Bachelor of Science of Mechanical Engineering
   Master of Engineering
   Master of Environmental Health and Safety
Motion seconded and approved.

Meeting adjourned at 3:45 p.m.

Respectfully submitted,
Sue Johnson
Clerk of the Assembly