

# UNIVERSITY OF MINNESOTA

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*Duluth Campus*

*Vice Chancellor for  
Academic Administration*

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DATE: January 15, 2009  
TO: Principal Administrators  
FROM: Vince Magnuson  
SUBJECT: Chancellor's Small Grants

The Chancellor's Faculty Small Grants Program continues for the eleventh year. The amount available for allocation spring semester 2009 is \$40,000. These funds will be allocated to faculty members on the basis of the proposals submitted. The process for the spring cycle is as follows:

1. Faculty members submit proposals to department heads to be forwarded to principal administrators by February 6, 2009. Please use the attached format.
2. Principal administrators submit prioritized lists and copies of proposals to VCAA by February 13, 2009, for final approval. Please use the attached format for prioritizing proposals.
3. The VCAA notifies principal administrators of awards by February 18, 2009.

Eligible faculty are tenured/tenure-track faculty and term faculty appointed at least 35% time for two semesters.

Proposals may be related to teaching, research, or service; the maximum award per faculty member will be \$750. These funds should be expended during the time period between the award and the end of summer 2009.

Please solicit proposals from your faculty. Subsequent to receiving your recommendation, along with those of the other principal administrators, I shall advise you as to your allocation.

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