

# UNIVERSITY OF MINNESOTA

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*Duluth Campus*

*Executive Vice Chancellor for  
Academic Affairs*

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DATE: January 19, 2012  
TO: UMD Faculty  
FROM: Andrea Schokker, EVCAA  
SUBJECT: Chancellor's Small Grants

The amount available for the spring 2012 round of the Chancellor's Faculty Small Grants Program is \$40,000. These funds will be allocated to faculty members on the basis of the proposals submitted. The process for the spring cycle is as follows:

1. Faculty members submit proposals to department heads to be forwarded to principal administrators by February 10, 2012. Please use the attached format.
2. Principal administrators submit prioritized lists and copies of proposals to Academic Affairs by February 17, 2012, for final approval. Please use the attached format for prioritizing proposals.
3. Academic Affairs notifies principal administrators of awards by February 22, 2012.

Eligible faculty are tenured/tenure-track faculty and term faculty appointed at least 35% time for two semesters.

Proposals may be related to teaching, research, or service; the maximum award per faculty member will be \$1,000. These funds should be expended during the time period between the award and the end of summer 2012.

Please solicit proposals from your faculty. Subsequent to receiving your recommendation, along with those of the other principal administrators, I shall advise you as to your allocation.