TEMPLATE FOR SELECTION CRITERIA

Note:

- Copy and paste qualifications from the Job Requisition into this document. After each qualification include, in parenthesis, the measurements tools (CV, references, etc.) for each qualification. The qualifications identified in the template below are only examples.

- Selection criteria must be entered in the notes/history section of the Employment System Requisition.

SAMPLE SELECTION CRITERIA

Ph.D. (or ABD) in _______________
(Measured by: Transcript)

Two years of teaching _______________ at the collegiate level.
(Measured by: CV/resume, letter of application and references)

Potential for (or published) research in _______________.
(Measured by: CV, letter of application and references)

Experience advising college students (specify level, if that is important).
(Measured by: CV, letter of application and references)

Participation on local and national discipline specific associations.
(Measured by: CV and letter of application)