UMD Visiting Faculty No Search Hire Process

Individuals may be hired on a visiting faculty appointment without a search. The appointment will be temporary, non-regular faculty appointment, appointment type 'V'. The appointment is designated a Visiting appointment because the faculty member is on leave from another institution or is a professional from a government or private agency on a leave of absence to accept a temporary appointment at this University. Individual’s not on leave from another institution cannot be appointed as a Visiting faculty. The appointment is date specific and is limited to the lesser of the time period the person is on leave from his/her primary institution or two years.

Departments must consult with Academic HR and the dean about such visiting faculty no search hires. The final approval authority for this type of no search appointment rests with the dean.

The rank for a faculty from another educational institution is the same as the rank at the home institution. For professionals from government or private agencies, the appropriate rank depends on the person's qualifications and experience. The Masters degree is the minimum academic preparation for teaching positions at UMD. Teaching experience, demonstrated communication and interpersonal skills appropriate to a faculty position are required for teaching positions at UMD.

The Visiting appointment can be a paid or without salary appointment, full or part-time. Paid appointments require completion of the Hiring Certification form, CV/resume, copy of transcript and an invitation letter. Without salary appointments require CV/resume and invitation letter.