



APPLICATION

Request for Faculty Research Support

See guidelines on second page.

Name(s) of ALL LSBE authors:

Author #1 _____ Department _____

Author #2 _____ Department _____

Author #3 _____ Department _____

Full citation of refereed journal article

Attach the following items to this request:

- Complete copy of refereed journal article (for distribution to your Academic Record File and AACSB research file)
- Clear evidence that the article was published in a REFEREED JOURNAL

Signature(s): Author #1 _____

Author #2 _____

Author #3 _____

Funds must be used to support continued research. Use chart string 1000-10366-20238-1000006561-EmpID

SUBMIT REQUEST TO CATHIE CARTER, 213J (726-6786)

ICFD APPROVAL

ICFD Committee Signature: _____ Date: _____

Approved - Amount: \$ _____ (Single author: \$1,000; Co-authored: \$1,500; divided by number of authors)

NOT Approved

Comments: _____

DEAN APPROVAL

Dean's Signature: _____ Date: _____

GUIDELINES FOR PROGRAM TO STIMULATE AND SUPPORT LSBE FACULTY RESEARCH

In the March 3, 2000 letter indicating that AACSB's Board of Directors ratified the recommendation for initial accreditation of SBE, Robert Taylor, President, states that the School needs to report on four areas for improvement identified by the visit team. As noted in the letter, the first of these is *"Demonstrating over time that an increasing share of the faculty is producing peer reviewed publications that lead to a greater number of full-time faculty qualifying for "level 3" in the School's faculty development process"*

To address this issue, the School will implement a plan to provide more incentives to faculty members to produce refereed journal articles, a requirement for being classified at "level 3" in the area of intellectual contributions.

Based on hardcopy documentation of published refereed journal articles (not acceptances) during the performance review year, the Dean's Office will allocate the following amounts to full-time faculty to be used for SE&E:

- \$1,000 for each single-authored article, or
- \$1,500 for each co-authored article (co-authors can be LSBE or non-LSBE), and
- **Up to a maximum of \$3,000 per faculty member per year.**

Faculty members will submit proposals for research funding to the Dean's Office. **Funds must be used to support continued research.** Examples of such use may be:

- Expenditures for registration, travel, and other costs associated with attending conferences,
- Faculty development activities,
- The purchase of new equipment, software, data, etc.,
- The hiring of research assistants or other personnel support.

As is true for all expenditures, department head approval may also be required. Funds will be allocated as soon as the Intellectual Contributions and Faculty Development (ICFD) Committee and Dean sign the application form. The funds can only be used by the faculty member earning the funds.