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Discussion Schedule

1/22   Introduction. Statement of Background and Goals.
1/24   Statement of Background and Goals.
1/29   Grammar
1/31   Grammar. Rhetorical Analysis.
2/ 5   Rhetorical Analysis. Course Policy/Grammar Quiz.
2/ 7   Rhetorical Analysis.
2/12   Rhetorical Analysis. Bibliography for Project #1 Due.
2/14   Rhetorical Analysis.
2/19   Rhetorical Analysis.
2/21   Rhetorical Analysis: Draft Revision Workshop.
2/26   The Memo. Project #1 Due
2/28   Letters.
3/ 5   Letters.
3/ 7   In-Class Memo Exam. Letters.
3/12   Letters: Draft Revision Workshop.
3/14   Open. Project #2 Due.
3/18/22  Spring Break!
3/26   Job Application Package.
3/28   Job Application Package.
4/ 2   Job Application Package. Resumes.
4/16   Job Application Package: Draft Revision Workshop.
4/18   Instructions. Project #3 Due.
4/23  Instructions.
4/30  Instructions.
5/ 2  Instructions.
5/ 7  Instructions: Draft Revision Workshop.
5/ 9  What have we learned? Course Evaluations. Project #4 Due.

**NOTE:** This syllabus is tentative and subject to change. Any additions, modifications, etc. will be announced in class.