

UMD Background Check Request Cover Sheet
Field Placement (Safety of Minors Policy)

Complete the upper half of this cover sheet and send to: UMD HR&EO, 255 Darland, or fax to: 6590.

Date: _____

Student Name: _____

Job Code: field placement (safety of minors policy)

Student ID: _____

Student UMD email: _____

Contact Name: _____

Dept. Name: _____

Phone: _____

Email: _____

Your department will be charged. Provide the following:

Billing Contact Name: _____

EFS String: _____



Standard Package Duluth:

- Social Security Validation
- Criminal felony/misdemeanor
- Sex offender registry
- Federal criminal
- International/Global Watch Search (if applicable)
- Motor Vehicle

FOR HR&EO Use:
GIS Order# _____
Pass/Fail: _____
Date: _____ By: _____